

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

(An Autonomous College under UGC Act)

(ACADEMIC BRANCH)

No. AS/13/2034

Dated:07/05/2025

NOTICE

(Branch Change B.Tech.-1st Year)

The **Branch Change** process for B.Tech. (**Admission Batch-2024**) students after 1st year is going to be held on **15/May/2025 (Thursday)** at **02:15 pm sharp**, venue – **Seminar Hall-T&P**. The details of the seat are as under:-

Branch	Seats* (Admission Batch – 2024)
Civil Engineering	3
Computer Science and Engineering	6
Electrical Engineering	1
Electronics and Communication Engineering	5
Information Technology	3
Mechanical Engineering	16

*Seats may vary at the time of actual counselling

Note:

1. Branch Change will be done on the merit basis of **SGPA of 1st semester (Regular Exams. Nov-Dec. 2024)**.
2. Students having **re-appear** in any subject (Internal or External) in **1st semester (Regular Exams. Nov-Dec. 2024)** and **appeared in make-up examination are not eligible** to participate in the Branch Change process.
3. Students admitted under **Tuition Fee Waiver (TFW) Scheme** are also **not eligible** to participate in the Branch Change process.
4. Form filling will start from **08/May/2025** and last date to submit form in the **Applied Sci. Dept.** is **14/May/2025** upto **11:00am** positively (on all working days).
5. Forms collected by the Applied Sci. Dept. will be submitted in the Academic Section on **14/May/2025 by 12:00 noon**.
6. Branch once changed will not be reversed.
7. **Rs. 500/- fee** is applicable for the branch change application form. (Fee slip will be obtained from college cashier).
8. Merit will be prepared and displayed by the Academic Section on the college website as well as on the notice board at the **Venue-Seminar Hall-T&P** before the start of branch change process.

Sd/-
DR (Academics)

Attachment: - Proforma for Branch Change

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(ACADEMIC BRANCH)

Form No. AS/XI

Note :- To be submitted in the Applied Science Dept. along-with copy of fee slip of Rs.500/-.

PROFORMA FOR BRANCH CHANGE

(For B.Tech. - 1st Year)

Name of Student				Father's Name		
Branch				Class Roll No.		
University Roll No.		Mobile No.		Email Id		
Admitted under Tuition Fee Waiver Scheme: Yes/No_____						

Undertaking: -

I hereby declare that I don't have any re-appear in 1st semester, not appeared in make-up examination and also not a student of Tuition Fee Waiver (TFW) Scheme, moreover the information given above is correct and any incorrect information given by me, may liable for punishment under IKGPTU rules.

Documents Required (self-attested Xerox by student): -

1. ☐ 1st semester GNDEC Regular Result Notification
2. ☐ 12th DMC
3. ☐ 10th DMC
4. ☐ Fee Slip Rs. 500/- Book No._____ Fee Slip No._____ Fee Slip Date:_____

Note: Branch once changed will not be reversed.

Dated: _____

Signature of Student

For Applied Science Department

Marks Verified by Dept. Clerk: _____

Recommendations by HOD (App. Sci.) _____

(For Office Use)

Order of the Committee:-

Date: _____

Round	Branch Allotted	Signature of Chairman	Signature of Member-1	Signature of Member -2
1				
2				
3				

Declaration: I hereby accept to change my branch with the new branch as allotted above.

Signature of Student